

**St. Mary's County Emergency Services Board
Wednesday, October 9, 2019**

1. CALL TO ORDER

Meeting was called to order at 1900.

2. ROLL CALL

Hattie Norris, St. Mary's County Ambulance and Rescue President
Shawn Davidson, Emergency Medical Services Chief & Secretary of ESB
JA Nelson, President of Fireboard Association
Stephen Walker, Director of Emergency Services
Steve Facini, Vice-Chair of ESB
Gary Bell, County Fire Chief
Dan Geary, Jurisdictional Medical Director

Members Absent:

James Mattingly III, Chair of ESB

A. Review & Approve Minutes

I move to approve the minutes of the August 14, 2019, meeting as presented.

Motion by Shawn Davidson, second by JA Nelson.

Final Resolution: Motion Carries

Yea: Hattie Norris, Shawn Davidson, JA Nelson, Stephen Walker, Steve Facini, Gary Bell

3. PRESENTATION

A. Budget Instructions

Jeannette Cudmore, CFO gave a presentation on the budget instructions and forms for St. Mary's County FY2021 Budget that will be distributed to the Fire Departments and Rescue Squads in November.

4. COMMITTEE REPORTS

A. Code Blue

Shawn Davidson gave an update on the Code Blue meeting. Gerald Gardiner has drafted some revisions; they are currently out with the chiefs for comments.

B. Scholarship Awards

Steve Walker reported 23 applicants were awarded funds this fiscal year.

5. OLD BUSINESS

A. CAD Replacement

Steve Walker gave an update on the CAD replacement. The Records Management System module is currently being added into the RFP Draft has been sent out as a draft. Hoping to have RFP out in December.

B. Harris Radio System / Bi-Directional Antennas

Steve Walker gave an update on the Harris Radio System. It is working effectively. We have the antennas on site and plans are being developed to begin installation.

C. EMS Operational Program Manager

Steve Walker updated the Board on the position. This position was advertised. We did not receive many applications. The salary has been increased and the position has been re-advertised with a new closing date of November 5, 2019.

D. Request for Assistance

Steve Walker gave an update on the Seventh District Rescue Squad's request for assistance. They are trying to arrange a contractor to come in and provide for coverage. Their current request for a tax increase to assist with this will be addressed in the next year's budget.

E. Emergency Communication Center Building Expansion

Steve Walker briefed the Board on the Emergency Communication Center Building Expansion. This is a CIP project that will be administered by the Department of Publics. The planning stages of this project are about to begin.

6. NEW BUSINESS

A. 2020 Legislative Proposals

Steve Walker briefed the Board members on the (3) the proposed legislative changes that may have impact on Fire and EMS operations:

1. The Medical Billing /Emergency Service Tax
2. The Open Meetings Act on Sub Committees
3. The Body Warn Camera for Animal Control Officers

B. Dependent Care Program

I move to forward to the Commissioners of St. Mary's County a recommendation to increase the reimbursement to volunteers under the Dependent Care Program to \$10 per dependent per hour.

Motion by JA Nelson, second by Shawn Davidson.

Final Resolution: Motion Carries

Yea: Hattie Norris, Shawn Davidson, JA Nelson, Stephen Walker, Steve Facini, Gary Bell

7. BOARD MEMBER

JA Nelson reminded everyone to use caution with open air burning. He also reminded all on the Open House coming up Saturday, October 19, 2019.

8. PUBLIC COMMENTS

9. ADJOURN

Motion to Adjourn

I move to adjourn the meeting.

Motion by Gary Bell, second by Shawn Davidson.

Final Resolution: Motion Carries

Yea: Hattie Norris, Shawn Davidson, JA Nelson, Stephen Walker, Steve Facini, Gary Bell

Mary Ann Gardiner, Recorder

Minutes were approved on December 11, 2019.